Donor Receipt Form

Please use this form to record the details of donors who require individual receipts.

Please complete and return this form to The Smith Family within 28 days of your fundraising activity, along with your Fundraising Results Form. We will send receipts directly to the donors using the details provided.

Only donations of $2 or more are tax deductible. Please note tax deductible receipts cannot be issued if goods or services are received in return for donations (e.g. an auction prize or event ticket).

Name of fundraising activity: _____

Name of event organiser: _____

Reference number: _____

Title	First Name	Surname	Organisation name	Street Address	State	Suburb	Postcode	Telephone	Donation amount

Please photocopy this form if you require additional pages.